Volunteer Agreement and Work Plan / Development Goals  
(for students working off-campus with community partner organizations)  
Service-Learning Program

<table>
<thead>
<tr>
<th>Term:</th>
<th>Fall 20___</th>
<th>Winter 20___</th>
<th>Spring 20___</th>
<th>Summer 20___</th>
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</thead>
<tbody>
<tr>
<td>Student:</td>
<td></td>
<td>Course</td>
<td>Instructor:</td>
<td></td>
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<tr>
<td>Volunteer Site:</td>
<td></td>
<td>On-Site</td>
<td>Supervisor:</td>
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<tr>
<td>Site:</td>
<td></td>
<td>Contact</td>
<td>information:</td>
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<tr>
<td>Start Date:</td>
<td></td>
<td>Weekly</td>
<td>Schedule:</td>
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<tr>
<td>End Date:</td>
<td></td>
<td>Weekly Hours:</td>
<td>Total Hours:</td>
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**What are the volunteer’s specific duties and responsibilities at the service site?**  
Student and Supervisor should discuss the nature of the work to be performed in as much detail as possible. Provide specific examples if possible.
What are the volunteer’s professional and personal development goals during the term of service? Student and Supervisor should discuss specific learning outcomes that will help you better serve your community now and in the future. Please list any training opportunities or other experiences that you will pursue or that will be provided by the site.

1. 

2. 

3. 

What are the community partner’s goals during the term of service? Student and Supervisor should discuss the specific outcomes expected by the work undertaken during the term of service. List specific benefits to the service site as well as to the community as a whole.

1. 

2. 

3. 

☐ Please check this box to indicate that you have discussed logistical concerns such as plans for inclement weather, emergencies, and behavioral expectations. Students in volunteer placements are responsible for following all administrative policies of their community partners.

Date of Meeting ____________________________

Student Signature _______________________________________________________________________

Site Supervisor _______________________________________________________________________

Course Instructor _______________________________________________________________________