This form is a part of the application process for admission to the Reading Endorsement program in the College of Education at the University of Oregon. Please see the COE website (https://education.uoregon.edu/program/reading-endorsement) for details on steps listed on the checklist. Your application will not be processed until all necessary steps have been completed.

**NOTE:** This form is for the Reading Endorsement alone with no new degree. If you are interested in earning a Master’s degree, you must submit a different application to the appropriate COE department (Literacy Leadership: EML; Literacy in Multilingual and Multicultural Contexts: EDST).

Please do not submit more than one application. Please save an electronic copy of this form for your records.

**Cover Sheet**

Name: ____________________________ Date: ________________

Emphasis Selection (please choose one and only one emphasis for your Endorsement application)

○ Literacy Leadership

○ Literacy in Multilingual and Multicultural Contexts

Term of Admission

○ Summer ○ Fall

Year of Admission

○ 2013 ○ 2014

Prior degree at UO? Indicate one: ○ YES ○ NO

If yes, Degree earned: ___________ Year of UO degree: _______ Student Number: _________

Once the documents listed on the checklist have been prepared, send them (via email or mail) to ONE of the following COE DEPARTMENTS:

<table>
<thead>
<tr>
<th>Literacy in Multilingual &amp; Multicultural Contexts (EDST)</th>
<th>Literacy &amp; Leadership (EMPL)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Program Assistant: Richelle Chambers Krotts (<a href="mailto:richelle@uoregon.edu">richelle@uoregon.edu</a>)</td>
<td>Student Service Coordinator: Angela Pellerin (<a href="mailto:pellerin@uoregon.edu">pellerin@uoregon.edu</a>)</td>
</tr>
<tr>
<td>Mail/Office: 124 Lokey Education Bldg 5277 University of Oregon Eugene, OR 97403-5277</td>
<td>Mail/Office: 212 Lokey Education Bldg 5267 University of Oregon Eugene, OR 97403-5267</td>
</tr>
<tr>
<td>Phone: 541-346-1360</td>
<td>Phone: 541-346-1492</td>
</tr>
</tbody>
</table>
Reading Endorsement Cover Sheet and Checklist

Name: ____________________________________________

Prepare the following documents:

○ Letter of intent with goal statement integrated
○ Résumé (including indication of current licensure)
○ Copy of most recent license
○ Transcripts (Unofficial print-out from UO acceptable)
○ GPA: _____ (3.0 minimum from most recent degree)
○ Letters of Reference (3) (Please list names below)
  ○ ___________________________  ○ ___________________________
  ○ ___________________________
○ Complete formal Graduate School application as described on the following page
○ Practicum Placement Preferences (Please list school names below)
  ○ ___________________________  ○ ___________________________
  ○ My Current School: _______________________

If seeking placement at your current school, answer the following to the best of your knowledge:

My school has one or more reading endorsed personnel.  ○ YES  ○ NO

Names of reading endorsed personnel: __________________________________________

The UO College of Education (COE) requires that students placed in field experience, practicum, or student teaching sites obtain college issued badges (i.e., COE ID badges). These badges indicate that the student has received background clearance based on a criminal history check through verification of fingerprints. Students who do not hold a current Oregon License or who have not worked in Oregon public schools within the last three years must submit a Fingerprint-based Verification Form and a PA-1 form to the COE Coordinator of Student Records (HEDCO 130). If a student has criminal history clearance on file from a previous program, but such clearance exceeds three years, new clearance must be obtained.

If you seek to waive one or more course requirements, you will need to obtain written permission from 1) the course instructor, 2) your program advisor, 3) area head or program coordinator, and 4) the UO COE TSPC Liaison Officer. The necessary form is available on the Reading Endorsement website.
Reading Endorsement Cover Sheet and Checklist

Graduate School Application Directions

Complete the UO Graduate Admission Application and pay the $50 fee. This fee will be waived for those who have previously been admitted to the UO Graduate School.

• Apply online at the [Graduate School](#). Payment can be made by debit card, credit card, or electronic check.

• Those with non-UO degrees must mail official copies of all degree transcripts to:
  Graduate School/Office of Admissions, 1217 University of Oregon, Eugene, OR 97403-1217

THE FOLLOWING ARE IMPORTANT DIRECTIONS FOR COMPLETING THE FORM:

• Under “The term for which you seek admission,” indicate [Summer or Fall](#) Term

• Under “Student type,” check the following based on your highest previous degrees:

  Master’s or Doctoral: Post-Master’s

  Bachelor’s: Pre-Master’s

• Under “Proposed major information,” select “[College of Education](#)” where it requests school or college.

• Select the appropriate major for your emphasis:

  Literacy Leadership: Educational Leadership

  Literacy in Multilingual and Multicultural Contexts: Curriculum and Teacher Education