

Family and Human Services Site Standards

The objectives for the standards are the following:

1. To strengthen the partnership between the FHS program and sites
2. To establish consistency of standards among sites
3. To provide support for the educational training experience of our students

Standard 1: Orientation/Training

- Students receive a formal orientation of site expectations
- A historical overview of site and mission
- Tour of physical parameters of site
- Training of specific field study responsibilities
- Overview of site policies and procedures, including ethical and safety issues

Standard 2: Hour Requirement

- Sites will commit to providing 90 hours of field study per term for each junior level student
- Sites will provide 240 hours for senior level students. Sites will additionally negotiate with senior level student a project that will require at least 60 hours. (Please see list of FHS competencies for clarification of specific responsibilities)

Standard 3: Direct Client Contact

- Based upon student's request, sites should provide significant portion of field study hours with direct client contact
- When there is direct client contact, a debrief time is recommended either prior to or following the activity
- Students are not allowed to have individual client contact without another supervisor or staff member nearby

Note: We understand that direct client contact implies different responsibilities at each respective site. However, the importance of this standard is twofold: a). Students take on roles that contribute significantly to the site, b). Students are participating in ways that fulfill FHS competencies.

Standard 4: On-Site Supervision

- Agency provides student with a PRIMARY site supervisor (if student works with multiple supervisors, please indicate one as the primary supervisor. The primary supervisor will be responsible for collecting feedback from other supervisors and providing feedback to student both formally in the midterm and final evaluations and informally)
- Direct site supervisors need to be on site for 50% of the student's time on site
- When there is direct client contact, a debrief time is recommended either prior to or following the activity
- The site supervisor will take on a mentoring role for the student, by providing support, by structuring boundaries, and by modeling professional behavior

Standard 5: Site Stability

- If a site is to endure a significant transition that will impact field study students, the site will communicate these changes to the FHS field study coordinator

Standard 6: University/Site Contract

- The site director will sign the required University-Site agreement (on file with the COE)

Standard 7: Training of FHS Competencies/Curriculum

- Field site activities will correspond with FHS field study competencies established for both juniors and seniors
- Provide support for the completion of assignments related to field study/professional issues seminar

Standard 8: Evaluation of Services

- Participation in periodic site visits to facilitate individual site growth and to promote consistency among field sites
- Students and university supervisors will provide written feedback once per year to sites and site supervisors

Standard 9: Participation in Further Development and Growth of FHS-Site Partnership

- Attendance and participation at spring field placement fair
- Attendance and participation in spring meeting/training

Site Name

Site Supervisor

Date